



THIMUN SINGAPORE 2022

14–18 November



3rd ONLINE SESSION

REGISTRATION HANDBOOK

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COUNTDOWN TO PARTICIPATION

May

In May, schools, which attended in the previous year, will receive an invitation to attend.

June

The request to participate (**ONLINE FORM I**) must be received by **Friday 17th June 2022**.

The **Application forms** for students applying for **Student Officer or MUNITY Press team** must also be received by **Friday 17th June 2022**.

The delegation assignments and the individual Student Appointments are published by Thursday 30th June 2022 on www.thimunsingapore.org.

October

By **Friday, 7th October 2022** schools must submit a complete list of names of all participants (**ONLINE FORM II**) including at least one MUN-Director.

November

The online conference takes place **14th – 18th November 2022**

RETURNING FORMS

The Registration Form (ONLINE FORM I) and the Participation Form (ONLINE FORM II) are available online in a secure environment (MUNIS). To log in please use the MUNIS Login button on our website or go to: **www.apps.thimun.org/thimun/entrance**

Using the MUNIS system, you can fill in all the necessary information we require for your school's registration (FORM I) and attendance to the conference (FORM II).

Student Officer application forms and/or MUNITY Press application forms should be emailed to the address mentioned on the form.

By registering for THIMUN Singapore 2022 Online, you, your school and students have agreed and accepted the Code of Conduct, Terms & Conditions as well as Privacy Policy put in place by the THIMUN Foundation (see end of this handbook).

PROGRAMME OF EVENTS

In this week, students will step into the shoes of a world diplomat and enjoy our Online MUN. This will include lobbying, debate, guest speakers and discussion panels. These events will take place as **afternoon sessions, Singapore Time**.

To help students learn and connect with each other in the THIMUN setting, students will have the opportunity to lobby their resolutions in break-out rooms and later come together for debate. In between, we will have guest speakers on various issues in committees, as well as planned discussion panels for those who are interested in joining. Students earn a **Certificate of Completion** at the end of the week.

All programmes take place Monday to Friday from **13:00-18:00 p.m. Singapore Time (SGT - times may vary)**.

Provisional Programme of Events

MONDAY, 14th NOVEMBER 2022

- 14:00 – 15:00 Student Officers Workshop/Briefings
- 15:15 – 16:15 Prep Meetings in Committees for **ALL** participants
- 16:30 – 17:30 Opening Ceremony THIMUN Singapore Online 2022

TUESDAY, 15th NOVEMBER 2022

- 13:00 – 17:30 Lobbying, merging and informal meetings for all Committees Issue 1
- 13:00 – 17:30 Security Council in Session
- 15:30 – 17:30 Approval Panel Open

WEDNESDAY, 16th NOVEMBER 2022

- 13:00 – 17:30 Committees in Debate Issue 1
- 13:00 – 17:30 Security Council in Session
- 13:00 – 16:00 Approval Panel Open

THURSDAY, 17th NOVEMBER 2022

- 13:00 – 16:30 Lobbying, merging and informal meetings for all Committees Issue 2
- 13:00 – 16:30 Security Council in Session
- 15:30 – 17:30 Approval Panel Open

FRIDAY, 18th NOVEMBER 2022

- 13:00 – 17:00 Committees in Debate Issue 2
- 13:00 – 17:00 Security Council in Session
- 13:00 – 16:00 Approval Panel Open
- 17:00 – 18:00 Closing of the 3rd THIMUN Online Singapore Conference

During the conference there will also be some speakers and/or discussion panels available, the final programme of events will be sent to all those registered schools by mid-October.

ISSUES ON THE AGENDA

ECOSOC (ECO)

- The question of exclusion from the labour market on the basis of race, religion and gender
- Towards a global plan of action to safeguard religious sites

ECONOMIC COMMITTEE (EC)

- Development and promotion of eco-tourism in the tropical rainforest regions of South-East Asia
- The question of female representation in business and finance

ENVIRONMENT COMMITTEE (EVC)

- Follow-up on the Glasgow Climate Conference (COP26)
- The question of the effects of palm oil plantations in rainforest areas

HUMAN RIGHTS COMMITTEE (HRC)

- Measures to assist Ukrainian refugees
- The question of the freedom of the press in time of war

INTERNATIONAL SECURITY COMMITTEE (ISC)

- Establishing a nuclear-weapon-free-zone in the Black Sea region
- The question of piracy and maritime security in the Caribbean Sea and the Gulf of Mexico

LEGAL & FINANCE COMMITTEE (LFC)

- Promoting micro-financing of small businesses
- Enhancing the power of the International Criminal Court

POLITICAL COMMITTEE (PC)

- Promoting dialogue in the Indo-Pacific region
- The situation in Sri Lanka

SUSTAINABLE DEVELOPMENT COMMITTEE (SDC)

- Tackling the problem of greenwashing
- Improving living conditions in slums

YOUTH & HEALTH COMMITTEE (YHC)

- Measures to end the AIDS epidemic in Sub-Saharan Africa
- Expanding access to education for children in isolated rural areas

SECURITY COUNCIL (SC)

- The situation in Ukraine
- The situation between Sudan and South Sudan

DELEGATIONS 2022

Available country delegations, to be assigned to specific committees:

Note: EC= Economic Comm., EVC= Environment Comm., HRC=Human Rights Comm., ISC= International Security Comm., LFC=Legal & Finance Comm., PC=Political Comm., SDC=Sustainable Development Comm., YHC= Youth & Health Comm., SC=Security Council

Delegation Name:	ECOSOC 60	EC 62	EVC 62	HRC 62	ISC 62	LFC 62	PC 62	SDC 62	YHC 62	SC 30	Total 586
Afghanistan	2				2			2	2		8
Albania				2		2				2	6
Angola		2						2			4
Argentina	2			2		2		2	2		10
Australia			2		2				2		6
Bahrain			2				2	2			6
Bangladesh	2	2	2					2			8
Belgium	2		2			2			2		8
Benin	2					2	2		2		8
Bostwana	2	2						2			6
Brazil		2	2				2			2	8
Brunei Darussalam					2		2	2			6
Bulgaria	2				2	2		2			8
Burkina Faso		2	2	2							6
Cameroon		2		2			2		2		8
Canada	2		2					2			6
China	2	2		2	2					2	10
Colombia	2				2			2			6
Denmark	2			2		2		2			8
Dominican Republic			2					2	2		6
Egypt			2	2	2						6
Estonia			2			2	2		2		8
Ethiopia		2		2					2		6
European Union				2	2	2	2				8
FAO [Food & Agric.]		2						2			4
France	2		2	2			2			2	10
Gabon	2					2			2	2	8
Germany		2	2	2			2				8
Ghana			2			2				2	6
Greece	2	2		2	2		2				10
Greenpeace			2					2			4
Honduras		2					2	2			6
Human Rights Watch				2							2
ILO [Labour]	2	2						2			6
Interpol					2			2			4
IMO [Maritime]					2						2
India	2			2	2		2			2	10
Indonesia	2		2		2				2		8

Delegation Name:	ECOSOC	EC	EVC	HRC	ISC	LFC	PC	SDC	YHC	SC	Total
Iran					2		2		2		6
Ireland			2						2	2	6
Israel	2	2			2	2	2				10
Jamaica			2			2	2		2		8
Japan	2		2		2		2		2		10
Kazakhstan	2					2		2	2		8
Kenya				2					2	2	6
Malawi		2		2					2		6
Malaysia		2	2		2	2					8
Mauritania			2				2		2		6
Mexico	2		2				2			2	8
Morocco						2	2	2			6
Myanmar		2				2			2		6
Namibia		2		2					2		6
Netherlands				2			2	2			6
Nigeria	2	2			2						6
Norway						2		2		2	6
Oman	2					2	2	2			8
Pakistan		2	2				2				6
Philippines		2		2	2						6
Poland		2		2		2					6
Qatar						2	2		2		6
Republic of Korea	2			2	2						6
Russian Federation	2	2			2			2		2	10
Saudi Arabia			2		2		2				6
Senegal		2	2	2							6
Singapore		2			2		2				6
South Africa		2	2				2		2		8
South Sudan					2			2	2		6
Spain						2		2	2		6
Sudan				2	2				2		6
Switzerland			2			2			2		6
Thailand	2		2		2						6
Togo				2			2	2			6
Tunisia	2					2	2				6
Turkey				2	2						4
Ukraine				2	2				2		6
UNEP [Environment]		2	2					2			6
United Arab Emirates			2	2		2				2	8
United Kingdom	2			2	2	2	2			2	12
United States America	2	2			2	2	2			2	12
UN-Water			2					2			4
UN-Women		2		2		2			2		8
Venezuela				2		2			2		6
Viet Nam		2	2		2			2			8
World Bank	2	2				2	2	2			10

Delegation Name:	ECOSOC	EC	EVC	HRC	ISC	LFC	PC	SDC	YHC	SC	Total
WHO [Health]				2		2			2		6
WTO [Trade]							2	2			4

DELEGATION SIZE

The size of the delegations will vary according to the type of delegation and the need to be represented in a particular committee or council based on the agenda items affecting these delegations (see the list on page 6 and 7), with a **maximum of 2 delegates per committee**.

Delegates in the same committees are encouraged to work together on speeches, resolutions, amendments and research the issues. **Only one delegate of the two can sit behind the computer/laptop and speak and vote on behalf of the delegation.** Each duo can determine who and when they do so according to each delegate's preparations and can take turns at debate. For example, each delegate per committee debates one issue and the other assists.

APPLICATIONS FOR THE POSITIONS OF STUDENT OFFICER AND MUNIITY PRESS

GENERAL RULES

All students applying for one of the above positions must complete an Application Form, write a formal letter of application and provide a letter of recommendation from their MUN-Director. The complete application must be returned to the THIMUN Hague office by email (Singapore@thimun.org) by the final closing date.

I. STUDENT OFFICERS

The Student Officer team consists of the Executive Committee together with the Presidents, Deputy Presidents, Committee Chairs and Deputy Committee Chairs in the various forums.

All student Officers must be thoroughly conversant with Parliamentary Procedure and particularly with the current THIMUN Rules of Procedure. They must have a good knowledge of current affairs as well as of the issues on the agenda. They must write a research report and must be prepared to be actively involved in the lobbying process, coordinating the work of their respective Council or Committee throughout the week. In their application, candidates should state which position and which forum(s) they are particularly interested in.

Important for those students selected: They must be aware that this is an Online event. Once the student officers have been selected they will be contacted by the Executive Committee with further details on preparing for the conference. Part of this preparation is to research the issues on the agenda and to write a Research Report that must be prepared well in advance to the conference. They will also be required to join briefings before the actual conference as well as a workshop to learn about the functioning of the THIMUN Online Platform.

Executive Committee

The Executive Committee consists of:

Secretary General

2 Deputy Secretaries General

President of all Committees

Presidents (SC and ECOSOC) and Committee Chairs (all other forums)

The Presidents will each preside over the Security Council or ECOSOC.

The Committee Chairs will each preside over one of the seven Committees when they are in session.

Most of these positions are expected to be filled by those who have already held a position at THIMUN or a THIMUN-Affiliated conference as Deputy President or Deputy Chair.

Deputy Presidents and Deputy Chairs

The Deputy Presidents and Deputy Chairs will assist the President or Committee Chair in lobbying and in the sessions.

In general, Deputy Presidents and Deputy Chairs are appointed in order to provide an opportunity for younger students to gain experience. It is hoped that such students will prove themselves capable and will be available to serve again at the subsequent session of THIMUN. Thus, preference will be given to students able to attend in 2022 as well as in 2023.

II. MUNIY PRESS ONLINE

Press delegates will be under the direction of a Press Coordinator, and will be responsible for producing the conference online content. The press team includes layout, editors and reporters. Students who would like to apply should have some journalistic skills, be able to work with word processing and desktop publishing. These delegates will have viewing access to the Online event for reporting and will publish their content via the THIMUN App.

SUCCESSFUL APPLICANTS

The list of students whose applications have been successful will be published by the end of June.

CONFERENCE FEES & DEADLINES

2022 ONLINE CONFERENCE FEES

Delegation fee per school delegation	€ 60.00
Participation fee per person for Delegates, Student Officers, MUNITY Press members, MUN-Directors/Chaperones	€ 55.00

FINANCIAL STATEMENT

A financial statement can be found in the main menu of the MUNIS system, once you have logged in at www.apps.thimun.org/registration. The link Account (financial) links to a printable statement of account. Once your submitted Form II is accepted (and there is an outstanding balance), it will be an actual invoice requesting payment.

DEADLINES AND CANCELLATIONS

Changes / Substitutions:

All changes and substitutions have to be sent to the THIMUN The Hague office by email to singapore@thimun.org.

Cancellations:

From **7th October 2022** 100% of the fees/charges are due. The full fees are due at this time whether or not a school or individual participant is unable to participate for whatever reason.

PAYMENTS

The total balance must be transferred before 1st November 2022. The details of your statement of account can be found in the MUNIS system, once you have logged in.

All payments are to be made in Euro to our ABN AMRO account or to our DBS account. Please use the exchange rate given by your bank on the day of transfer, **net of all bank charges.**

BANK TRANSFER

Please clearly indicate the **name of the school** and the **ID NUMBER** mentioned on the invoice on your transfer. If possible, the International Bank Account Number (IBAN) and the International Bank Code (BIC) should be used to avoid unnecessary delays and charges. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank giro transfer into one of the THIMUN bank accounts.

THIMUN BANK ACCOUNT INFORMATION

ABN AMRO Bank:
Account No.: 484279939
IBAN:
NL22ABNA0484279939
BIC/SWIFT: ABNANL2A
Account Name: STICHTING THE HAGUE
INTERNATIONAL MODEL UNITED
NATIONS
ABN AMRO Bank, Kneuterdijk 8, The Hague

DBS Bank – Development Bank of Singapore:
Account No. 022-
900798-4SWIFT: DBSS
SGSG
Institution Code: 7171, Branch 022
Account Name: The Hague International
Model United Nations LTD
Beneficiary's Address:
2nd Van Blankenburgstraat 119, 2517 HC The
Hague, The Netherlands

CODE OF CONDUCT

EXPECTATIONS OF CONDUCT

Our intention is to create an environment that supports our educational mission. Delegates are simulating the bodies of the United Nations. Thus for the period of the online conference, they are to be regarded as diplomats and official representatives for the country/organisation to which they have been assigned, as well as representatives of their own school. Professionalism in speech, actions, and appearance by all participants (delegates, Student Officers, MUN-Directors, guests, secretariat, staff, and board members) is a requirement at all THIMUN conferences. These guidelines are provided to help establish clear expectations.

Schools are expected to select their students. This is important not only for the good name of THIMUN but also for the good name of the school concerned.

ALL PARTICIPANTS MUST:

- **Be Respectful** in both spoken and written language at all times.
- Have a **courteous behaviour** towards Student Officers, advisors and others assisting in the programme.
- Switch their **camera on at all times** during the conference, however the microphone needs to be muted until they are allowed to speak.
- **Not use music or audio recordings** during online lobbying and debate.
- **Respect the participant dress code**, portraying professionalism as expected in diplomatic settings.
- **Not use photos as screen backgrounds**. The only accepted background will be the delegation flag.
- Participate in **constructive and positive chats**. All chats can be reviewed at any time by moderators/admin staff/MUN-Directors and can be made available to Directors and THIMUN Staff on request.
- Be aware that **all sessions will be recorded**, and all materials used are the property of THIMUN, and can only be used for the purposes for which they were intended.
- **Remain in character** by consistently advocating the interests and representing the policies of the country/organisation assigned. To act in character also entails displaying respect for the opinions and ideas of fellow delegates, even if these opinions and ideas conflict with a given delegate's own country's priorities.
- **Collaborate with fellow delegates** whenever possible within the THIMUN Online platform.

MUN-DIRECTORS MUST:

- **Make efforts** to ensure that students maintain a positive and professional approach to the conference and help them understand the skills of diplomacy as practised.
- **Must help** their students during the preparation period, since the students are the responsibility of the designated MUN-Director.
- **Are expected to be available** during conference hours to supervise their students and to be available as their advisor.
- **Switch their camera on at all times** during the conference, however the microphone needs to be muted.

THIMUN AFFILIATED CONFERENCES

The THIMUN Foundation Affiliation Program is designed to develop high quality MUN conferences throughout the world. A THIMUN Affiliated conference identifies conferences that hold to high standards, have been evaluated by an outside party, and are committed to providing a quality educational experience for their participants.

THIMUN has encouraged the development of THIMUN-affiliated MUNs in order to give more young people, for whom coming to a THIMUN conference would be impossible, the opportunity to experience and enjoy the benefits of Model United Nations. It is, therefore, a primary goal of all THIMUN-Affiliated MUNs to reach out to the local communities in which they are situated and to encourage participation by local schools in their region.

A complete list of all THIMUN-Affiliated conferences can be found on our website at <http://foundation.thimun.org/affiliation-programme/affiliated-conferences/>

THIMUN FOUNDATION

BOARD OF DIRECTORS

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Co-Chair, *Lycée Français Vincent van Gogh*

Eric Adler

Co-Chair

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Treasurer, *American School of The Hague*

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Secretary

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Rijnlands Lyceum Wassenaar

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Özel Izmir Am. Koleji, Turkey

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Aiglon College, Switzerland

William Hehir

St. Andrew's College, Ireland

Victor McClean

Brillantmont International School, Switzerland

Cornelia Ohlig

Schule Schloss Salem, Germany

Robert S. Stern

THIMUN OFFICE

Esmeralda van der Hout

Executive Conference Manager

Tanya Keizer

Conference Manager

REGISTERED ADDRESS

THIMUN Singapore Ltd

10 Anson Road #13-11 International Plaza

SINGAPORE 079903

FOR CORRESPONDENCE

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2e Van Blankenburgstraat 119

2517 HC The Hague

THE NETHERLANDS

EMAIL: singapore@thimun.org

GENERAL TERMS AND CONDITIONS

Included in the purchase for the Services are digital versions of documentation materials. Further, the Services may include access to, but is not limited to, lectures, recordings, visual and audio aids, content, copyrights, trademark rights and other intellectual property rights. Your access to and use of Digital Materials and Content is subject to these terms and conditions.

To the extent you need to download software or documentation to access services or materials in connection with our Programme, THIMUN grants you a limited, non-exclusive, non-assignable, non-transferable right and license solely for use with the purchased Services, and only for your personal, non-commercial use. All Content and Digital Materials that you will receive or to which you will have access to in relation to the programme are the exclusive property of THIMUN.

The Registered school gives THIMUN the permission to use photos, audio, and video footage of the student both during the programme and thereafter for any lawful purpose, including educational and promotional purposes. Customer hereby assigns all intellectual property rights to THIMUN.

All intellectual property rights, including copyrights, patents, patent disclosures and inventions (whether patentable or not), trademarks service marks, know-how and other confidential information, trade names, logos, corporate names and domain names, together with all of the goodwill associated therewith, in and to all documents, work product and other materials that are delivered to Registered School or Student under this Agreement or prepared by or on behalf of THIMUN in the course of performing the Services shall be owned by THIMUN.

ACCESS TO ONLINE PROGRAMME

THIMUN Online is delivered via a secured THIMUN platform, using Zoom.

In accessing THIMUN Online, you may be required to create a formal account to access certain portions of the Programme, pay the agreed-upon fees, and maintain a username and password. You shall maintain the confidentiality of your username and password. You further agree not to share your online Programme password or to otherwise allow any other person to use the Services purchased by you. If you are under the age of consent, or otherwise under the age of 16, we may provide access to your account to your legal guardians or otherwise authorized adults.

You are solely responsible for all service, telephony, internet, data and/or other fees and costs associated with your access to and use of the Services and for obtaining and maintaining all telephone, computer hardware and other equipment required for such access.

PAYMENTS, CANCELLATION AND REFUND POLICY

In consideration of the provision of the Services by THIMUN and the rights granted to the registered schools and or participants, shall pay the fees set forth stated in the registration handbook. Upon registration to the THIMUN Online programme the registered school shall pay all amounts in full to THIMUN.

After the registration deadline for the programme has passed, all fees paid by the registered school or participants will be considered full, final, and non-refundable. At THIMUN's sole discretion and subject to terms and conditions, THIMUN can offer to transfer fees to another programme.

ACCEPTABLE USER ACTIVITY ON THE WEBSITE

To the maximum extent permitted, you acknowledge and agree that all right, title, and interest in any content or information you submit, irrespective of the manner of such submission to THIMUN will remain the exclusive property of THIMUN at no additional fee, charge, cost, or expense to us.

You are solely liable for any User Submissions you transmit, In no event shall THIMUN be responsible in any manner or capacity from any User Submissions. Additionally, you agree that THIMUN accepts no liability whatsoever from declining, denying or not accepting any of your User Submissions or from removing, deleting, altering or modifying any User Submissions for any reason at any time.

YOUR REPRESENTATIONS

You hereby represent and warrant to THIMUN that: (a) you (i) are over the age of sixteen (16) or (ii) received the appropriate legal parental or guardian approval or consent to be bound by the terms and conditions of this Agreement; (b) The information you provide to THIMUN or the Website is truthful, accurate and complete in all material respects; (c) if applicable, you agree that your registration details with THIMUN will remain complete and accurate, including, without limitation, your legal name, email address and any other information; (d) your performance of your applicable obligations will not be considered a violation of any other obligation you are bound by or required to comply with; (e) you will immediately inform THIMUN if you know or have reason to know that the confidentiality of your registration detail have been compromised; and (f) if you act on behalf of anyone other than yourself, you ensure that you have all rights, approvals and/or permissions necessary to do so in connection with any activity with THIMUN.

RELEASE / INDEMNIFICATION

You hereby unconditionally agree to release THIMUN, including its respective officers, directors, members, managers, employees, from any and all liability in connection with or arising from your use of the Online Platform, use of User Content provided by you or breach of any policies, procedures, terms, conditions and guidelines on the Online Platform.

PRIVACY POLICY

USE OF PERSONAL INFORMATION

The THIMUN Foundation considers that the proper handling of personal data is vitally important and is aware of the privacy legislation (General Data Protection Regulation). The school is responsible for the careful handling of your and your student's personal data.

Personal information submitted will not be transferred to any non-affiliated third parties unless otherwise stated at the time of collection. When a user submits personally identifiable information, it is used only for the purpose stated at the time of collection.

Registration for participating in one of our programmes, allows us to communicate with those interested in our Conference. Once the school is registered in our system it gives the THIMUN Foundation the consent to communicate via email by providing monthly newsletters, and information about upcoming conferences. If, at any time, you wish to be removed, please email us with this request.

CONSENT

Where consent for the use and disclosure of personal information is required, THIMUN Foundation will seek consent from the appropriate person. If the student has not yet reached the age of sixteen, his or her legal representative's consent is required which falls within the responsibility of the school registering for THIMUN events. Therefore, students at the age of sixteen or older must give consent themselves. Consent may be withdrawn at any time.

The Information we collect is given to us via the school registered and the responsible MUN-Director at the time of registration. In order to register you for our conferences, we collect the following personal information (this may vary for the different events):

- School Name and Contact Information
- MUN Director and Contact Information
- Name
- Email Address
- Gender
- School Grade/Class
- Nationality
- Date of Birth
- Emergency contact Information during event
- Pictures of registered participants (For badges)

WHO HAS ACCESS TO YOUR INFORMATION

THIMUN Foundation Board of Directors and Staff will have access to your information. If you register on third party platforms that THIMUN will be using, those entities will also have your submitted information. This includes Google and Zoom.

The MUN-Director can review and change your personal information by logging into our MUNIS website and by contacting us to update your personal information. THIMUN Foundation will not share your information without your prior, express approval.

SECURITY

The MUNIS website takes every precaution to protect our users' personal information. Whenever users submit personal information (such as contact info) via online forms, registration, upon submission that information is encrypted via the highest level of SSL (Secured Sockets Layer) available. Servers that store personally identifiable information are in a secure environment.